Gregg Shorthand Ruled Practice Sheet: Spacing Guides and Drill Rows

Original tasks 1, 2 / independent work

Task 1

Write five short straight strokes on a baseline, keeping each stroke the same length and the gap between strokes even.

Task 2

Draw a planned sheet layout with one baseline, three spacing guides above it, one drill row, and one blank practice area.

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Original tasks 3, 4 / independent work

Task 3

Write a short connected sequence of three strokes on the blank practice area, then check whether each stroke starts on or returns to the baseline.

Task 4

Measure your own paper and printer's usable area, then state one hypothetical margin and one hypothetical baseline spacing for a practice sheet.