Gregg Shorthand Ruled Practice Sheet: Spacing Guides and Drill Rows

Original tasks 1, 2, 3 / complete keys

Task 1

Write five short straight strokes on a baseline, keeping each stroke the same length and the gap between strokes even.

Answer: A consistent row of five strokes with equal length and even gaps.

Reason: The task isolates stroke length and gap judgment, which are the core spacing skills Gregg ruling supports.

Check: Use the rubric: compare stroke lengths and gaps within the row; mark the most consistent stroke.

Task 2

Draw a planned sheet layout with one baseline, three spacing guides above it, one drill row, and one blank practice area.

Answer: A labeled layout showing baseline, guides, drill row, and blank area with explicit spacing intervals.

Reason: Planning the layout makes the spacing assumptions visible and adjustable.

Check: Use the rubric: check baseline visibility, guide consistency, and whether dimensions are labeled as hypothetical.

Task 3

Write a short connected sequence of three strokes on the blank practice area, then check whether each stroke starts on or returns to the baseline.

Answer: A three-stroke sequence with baseline alignment noted.

Reason: Connected writing tests whether spacing guides help you return to the baseline without drifting.

Check: Use the rubric: check baseline alignment and note any drift; no exact answer is required.

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Original tasks 4 / complete keys

Task 4

Measure your own paper and printer's usable area, then state one hypothetical margin and one hypothetical baseline spacing for a practice sheet.

Answer: A measured usable area with clearly labeled hypothetical margin and baseline spacing.

Reason: This separates real measurements from example values and avoids assuming universal standards.

Check: Use the rubric: confirm measurements are labeled and example values are not presented as requirements.

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Source rubric / reflection

- [ ] Baseline is clearly visible and continuous across the drill row and blank practice area.
- [ ] Spacing guides are light, evenly spaced, and labeled or explained in the sheet plan.
- [ ] Drill row contains a small number of isolated strokes suitable for spacing comparison.
- [ ] Blank practice area is free of letter models and has enough vertical room for loops and curves.
- [ ] Layout dimensions are stated as hypothetical examples, with a note to measure actual paper and printer.

Reflection: What did you check, what did you change, and what will you try next?