Book Page Paper Layout: Margin and Fold Guides Explained

Original tasks 1, 2 / independent work

Task 1

On a 15 cm wide sheet folded in half, each page has a 1 cm inner margin and a 1 cm outer margin. Find the fold line, gutter zone, and writing areas.

Task 2

A single page is 12 cm wide with a 2 cm inner margin on the left and a 1 cm outer margin on the right. Where does the writing area start and end?

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Original tasks 3, 4 / independent work

Task 3

Design a simple book-page layout for a 10 cm by 15 cm sheet with a fold guide down the center and a page-number field. Use hypothetical margins and explain your choices.

Task 4

You fold a test sheet and notice the margin guides near the fold look distorted. Suggest one adjustment and explain how to check it.