# Lined Paper with a Picture Box: Planning a Caption Sheet

Original tasks 1, 2, 3 / complete keys

Task 1

Measure a sheet of paper you have. Record its width and height, choose margins, and calculate the usable width and height.

Answer: Answers vary with the sheet. For a hypothetical 210 mm by 297 mm sheet with 15 mm margins, usable width is 180 mm and usable height is 267 mm.

Reason: Subtract twice the left margin from the width and twice the top margin from the height.

Check: Re-measure the sheet and confirm the subtraction; the usable area must be positive and inside the sheet.

Task 2

Draft a one-sentence caption for a drawing of a cat sitting by a window. Decide whether it fits a large-box layout with two lines or a small-box layout with six lines.

Answer: A caption such as 'The cat sits by the window and watches the rain' fits two lines at a reasonable spacing, so the large-box layout is suitable.

Reason: Count the words and estimate line length from your chosen writing area; a short caption needs fewer lines.

Check: Write the caption on the planned line area and confirm it does not run past the last line.

Task 3

A hypothetical caption area is 120 mm tall with 12 mm line spacing. How many lines fit?

Answer: 120 divided by 12 equals 10 lines.

Reason: Divide the caption area height by the line spacing.

Check: Multiply the line count by the spacing and confirm the product does not exceed the caption area.

# Lined Paper with a Picture Box: Planning a Caption Sheet

Original tasks 4 / complete keys

Task 4

Draw a simple scene in a picture box and write a caption. Then judge the page with the rubric.

Answer: Answers vary. A valid result meets the rubric criteria: recognizable subject, deliberate use of the box, caption tied to the drawing, caption within the lines, and clear separation.

Reason: Art has multiple valid outcomes, so the rubric replaces a single correct answer.

Check: Score each rubric criterion as met or not met and note one specific improvement.

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Source rubric / reflection

- [ ] The drawing's main subject is recognizable within the picture box.
- [ ] The drawing uses the box area deliberately rather than leaving most of it empty or crowding the edges.
- [ ] The caption refers to something visible in the drawing.
- [ ] The caption fits within the available lines at the chosen spacing.
- [ ] The page keeps a clear separation between the picture box and the caption lines.

Reflection: What did you check, what did you change, and what will you try next?