Lined Stationery Template: Ruled Writing Area with Decorative Header

Original tasks 1, 2, 3 / complete keys

Task 1

A hypothetical sheet is 250 mm tall with 12 mm top and bottom margins and a 35 mm header. What writing height remains?

Answer: 250 minus 12 minus 12 equals 226 mm usable height; subtract 35 mm for the header, leaving 191 mm for the writing area.

Reason: Subtract both margins from the paper height, then subtract the header height.

Check: Re-add 191 + 35 + 12 + 12 and confirm it equals 250 mm.

Task 2

Using the 191 mm writing height from the previous task, how many 7 mm lines fit, and how much slack remains?

Answer: 191 divided by 7 is 27 with a remainder of 2, so 27 lines fit and 2 mm of slack remains.

Reason: Divide the writing height by the line spacing and take the whole-number quotient; the remainder is slack.

Check: Multiply 27 by 7 to get 189 mm, then add 2 mm slack to reach 191 mm.

Task 3

Design a header motif for a lined stationery sheet. Use the rubric to judge balance, contrast, and legibility rather than a single correct drawing.

Answer: A valid response is any original motif that leaves clear space above the first baseline, uses light or moderate contrast, and does not obscure the ruled area. Judge against the rubric criteria.

Reason: Art has multiple valid outcomes; the rubric replaces an exact answer.

Check: Score the motif against each rubric criterion and note any criterion that is not met.

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Original tasks 4 / complete keys

Task 4

A footer motif is planned for the second page. State two measurements you must verify with your own equipment before finalizing the template.

Answer: Verify your printer's non-printing margin and your binding or hole-punch position, if used. Record the measured values rather than assuming standard dimensions.

Reason: Printer tolerances and binding equipment vary; fixed standards should not be asserted without a verified source.

Check: Print a draft and measure the actual clear area and any punch positions on your own paper.

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Source rubric / reflection

- [ ] Header band and ruled writing area are visually distinct, with no decoration competing with the first baseline.
- [ ] Line spacing is consistent and stated explicitly; the last line clears the bottom margin.
- [ ] Left and right margins are recorded from measured equipment, not assumed standards.
- [ ] Footer motif on the variant is smaller and lighter than the header and aligns with the same baseline grid.
- [ ] Decoration is original, legible at reading distance, and does not claim anatomical or clinical accuracy.

Reflection: What did you check, what did you change, and what will you try next?