Pitman Ruled Shorthand Paper: Baseline and Stroke Guides

Original task 1 / independent drawing and calculation

Task 1

Rule a practice row with a baseline, an upper guide 6 mm above, and a lower guide 6 mm below. Copy eight light downstrokes that start at the upper guide and end at the baseline. Count how many start within 1 mm of the upper guide and end on the baseline.

Keep the original task measurements. Use the full drawing sheet in this PDF for a response needing more room; use the stated paper size when a task specifies larger paper.

Pitman Ruled Shorthand Paper: Baseline and Stroke Guides

Original task 2 / independent drawing and calculation

Task 2

Copy a two-stroke outline three times: a light downstroke from the upper guide to the baseline, then a light upstroke from the baseline toward the upper guide. Use the direction cues at the start of the row. After each copy, note whether the second stroke returns to the baseline contact point of the first stroke.

Keep the original task measurements. Use the full drawing sheet in this PDF for a response needing more room; use the stated paper size when a task specifies larger paper.

Pitman Ruled Shorthand Paper: Baseline and Stroke Guides

Original task 3 / independent drawing and calculation

Task 3

Create one row of six heavy downstrokes and one row of six light downstrokes using the same start and end points. Compare the two rows and write a short note on whether the heavy strokes are visibly heavier without spreading beyond the stroke path.

Keep the original task measurements. Use the full drawing sheet in this PDF for a response needing more room; use the stated paper size when a task specifies larger paper.

Pitman Ruled Shorthand Paper: Baseline and Stroke Guides

Original task 4 / independent drawing and calculation

Task 4

Rule three rows with the same measured spacing. In row one copy four light upstrokes; in row two copy four light downstrokes; in row three copy a four-stroke outline that alternates up and down strokes while touching the baseline at each change of direction. Record the spacing measurement and a count of strokes that follow the direction cue in each row.

Keep the original task measurements. Use the full drawing sheet in this PDF for a response needing more room; use the stated paper size when a task specifies larger paper.

Full drawing sheet / reusable blank workspace

Reusable full drawing sheet for Tasks 1 to 4. Print another copy when needed. Keep all original task measurements; if a task specifies larger paper, use that paper size.

Task 1 / blank rows

1 

Your count: ____ Start/end check: ____ Measurement: ____

Upper and lower practice guides are 6 mm from the baseline. Arrows are direction cues, not shorthand symbols. Heavy/light width is a chosen visible demonstration, not a pressure or Pitman writing standard.

Task 2 / blank rows

1 

Your count: ____ Start/end check: ____ Measurement: ____

Upper and lower practice guides are 8 mm from the baseline. Arrows are direction cues, not shorthand symbols. Heavy/light width is a chosen visible demonstration, not a pressure or Pitman writing standard.

Task 3 / blank rows

1 

Your count: ____ Start/end check: ____ Measurement: ____

2 

Your count: ____ Start/end check: ____ Measurement: ____

Upper and lower practice guides are 8 mm from the baseline. Arrows are direction cues, not shorthand symbols. Heavy/light width is a chosen visible demonstration, not a pressure or Pitman writing standard.

Task 4 / blank rows

1



Your count: ____ Start/end check: ____ Measurement: ____

2



Your count: ____ Start/end check: ____ Measurement: ____

3



Your count: ____ Start/end check: ____ Measurement: ____

Upper and lower practice guides are 8 mm from the baseline. Arrows are direction cues, not shorthand symbols. Heavy/light width is a chosen visible demonstration, not a pressure or Pitman writing standard.